



Diocese of Springfield in Illinois

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Office for Insurance and Benefits

September 23, 2020

To: Pastors/Business Managers

Re: FY 2021 Property Self-Inspection program

The insurance office offers a 5% discount on your property and liability insurance premiums at renewal. The way to earn this discount for your parish is to complete the self-inspection forms each quarter. The self-inspection forms can be found on our web page at insurance.dio.org/insurance/property&liability.

The self-inspection form assists you in keeping your facility in good condition to help reduce injuries and minimize storm related damage to property. When we reduce or eliminate claims it helps us keep premium increases to a minimum. Our insurance programs have what is called a self-insured retention (SIR) which means the diocese insurance program pays a deductible on each claim. The deductibles to the diocese are \$100,000 on property, \$50,000 on liability and auto claims, and \$200,000 on workers compensation claims. We pay these amounts before our excess insurance carriers start to pay on claims. As a reminder a parish has a \$1,500 deductible on property claims.

Send the completed forms to:

Chapman & Hogan Insurance Group
3636 S. Geyer Rd. Suite 110
St. Louis, MO 63127
Fax: (314) 892-8998
Email: diospfld@higstl.com

I recommend you submit your completed forms in August, November, February and May. We need the fourth report by May 15 so we can apply the credits on the renewal billing in July.

If you already participate, I thank you. To all others, I ask you to consider participating. I usually recommend you ask someone on your finance council or buildings and grounds committee to take ownership of this initiative as it potentially saves you money on your property and liability insurance premiums.

Be safe and God bless,

Patrick Ketchum
Director